

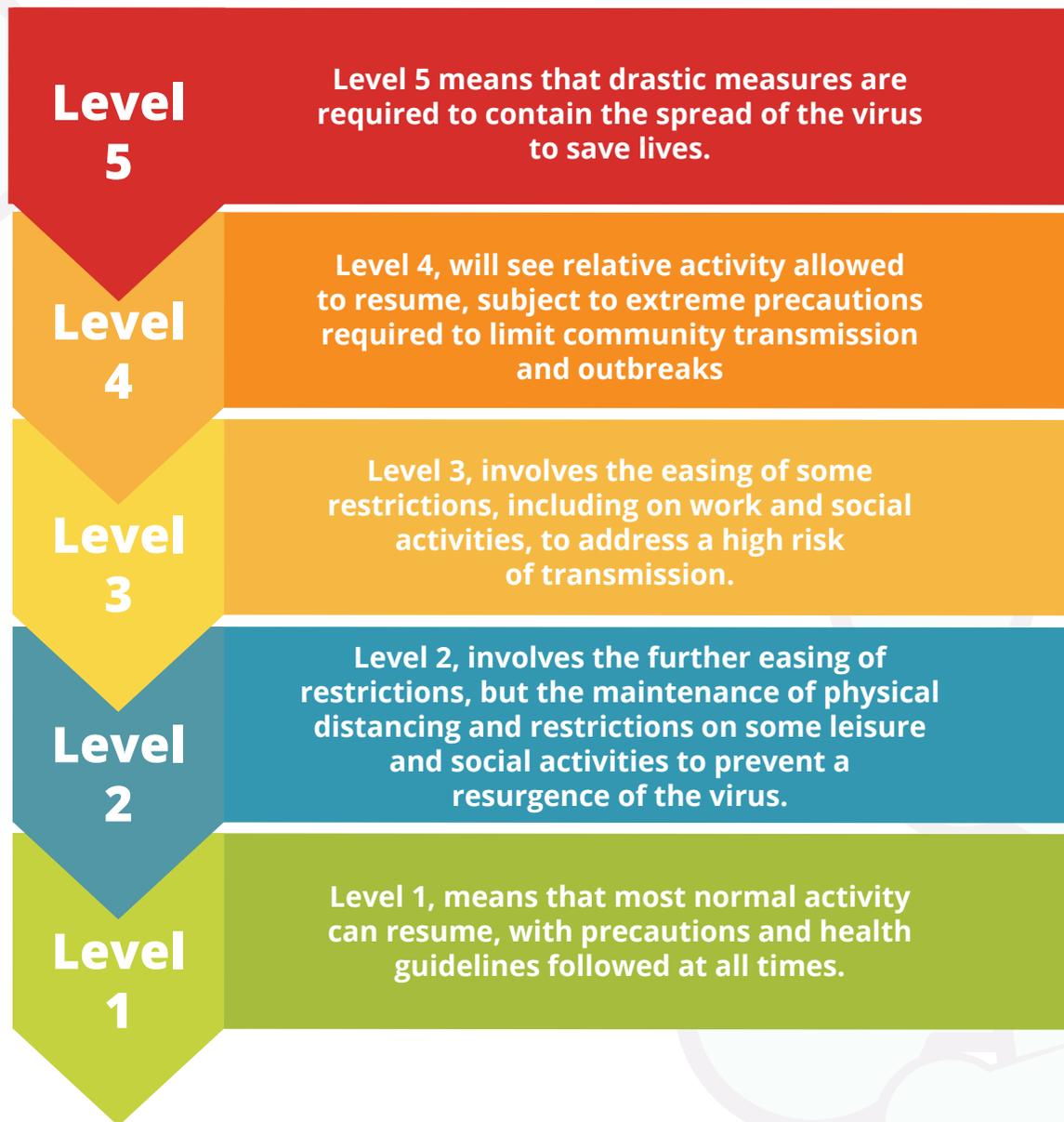
Lockdown Level 4 guide

What it means for **your SME**

 **Lulalend** Your Friends
In Funding

**We believe in
small businesses.**

Overview of alert levels



On 1 May, COVID-19 regulations eased. **Level 4 lockdown** opens up more parts of the economy, and millions of South Africans are set to go back to work as SMEs start trading.

There are a lot of government acts that guide what you need to do if you're returning to trade.

We've summarised the key information and resources to help you get back to work.

In this guide, we cover:

- **Overview of Alert level 4** [click here](#)
- **Who can trade?** [click here](#)
- **Who can't trade?** [click here](#)
- **What do you need to trade?** [click here](#)
- **Developing a workplace plan** [click here](#)
- **Level 4 sectors who can trade** [click here](#)
- **Workplace plan for smaller businesses** [click here](#)
- **Useful COVID-19 resources for SMEs** [click here](#)

Overview of alert level 4

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On 23 April, President Cyril Ramapohsa announced the national COVID-19 lockdown would begin to ease. If the infection rate increases, South Africa could go back to level 5 to stop the virus from spreading rapidly and overwhelming health systems.

Current

**Level
4**

Level 4, will see relative activity allowed to resume, subject to extreme precautions required to limit community transmission and outbreaks

Who can and can't trade?

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Who can trade?

For SMEs, this meant some businesses could start trading from 1 May. It's estimated that 1.5 million South Workers will return to work in level 4.

The full list of sectors that can trade are in this government gazette from the Department of Cooperative Governance and Traditional Affairs. See expanded table [here](#).

Who can't trade?

Some sectors, however, will remain closed during Level 4.

These include:

- The sale of liquor is prohibited. But, you can export liquor during level 4.
- All hotels, lodges, bed and breakfasts, Airbnbs, and resorts remain closed.

What you need to trade

If you're going back to work, you need two things:

- An essential services certificate. Apply online at BizPortal.
- A plan for returning to work. You'll have to comply with the Disaster Management Act: COVID-19 occupational health and safety measures in workplaces.

Level 4 sectors who can trade

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Finance and business

- Call centres
- Banks
- Medical aid scheme administration
- Insurance
- Pension funds
- Savings and investments
- Financial markets
- Payments
- Private security



Agriculture, hunting, forestry and fishing

- Food agriculture and services
- Bee-keeping, including preparation,
- Essential fishing
- Export of all agricultural, agro-processed, fishing and forestry products.



Construction

- Civil engineering for public works projects (including water, energy, sanitation).
- Public works civil engineering and construction works.
- Road and bridge projects, including local road repairs
- Critical maintenance and repairs



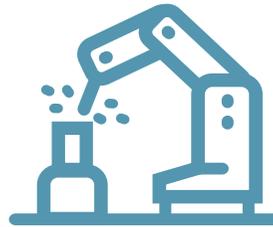
Repair and related emergency services

- Tow trucks and vehicle recovery services
- Emergency repair work, including plumbers, electricians, locksmiths, glaziers, roof repair work
- Emergency automobile repairs for all persons

***This is a summary of permitted sectors.**

Level 4 sectors who can trade

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Manufacturing

- 100% employment: manufacture of all wholesale and retail products permitted to be sold under Alert Level 4, and all input products, permitted scaling up to full employment, except where otherwise indicated, and subject to strict health protocols.
- 100% employment: manufacture of plastics and packaging, including glass, plastic bottles and containers, permitted scaling up to full employment and subject to strict health protocols.
- 100% employment: petroleum refineries, smelters, and furnaces
- 50% employment (scaling up in phases): manufacture of winter clothing, footwear, bedding and heaters (and all inputs required, including textiles)
- 50% employment (scaling up in phases): manufacturing of automotives, steel and other metals, rail and ship -building (including components)
- 50% employment (scaling up in phases): stationery production
- 50% employment (scaling up in phases): cement, other construction material, and hardware,
- All other manufacturing, scaling up to 30% employment and subject to strict health protocols

***This is a summary of permitted sectors.**

Level 4 sectors who can trade

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Wholesale and retail

- Food products, including non -alcoholic beverages and animal food.
- The sale of hot cooked food, only for home delivery.
- Toilet paper, sanitary pads, sanitary tampons, and condoms.
- Hand sanitiser, disinfectants, soap, alcohol for industrial use, household cleaning products, and personal protective equipment.
- Products for the care of babies and toddlers.
- Personal toiletries, including haircare, body, face, hand and foot care products, rollons, deodorants, dental care products.
- Medical and hospital supplies
- Fuel and lighting, including coal, wood, paraffin and gas.
- Airtime and electricity
- Hardware, components and supplies.
- Components for vehicles undergoing emergency repairs
- Chemicals, packaging and ancillary products used in the production of any of these products
- Textiles required to produce face masks and other personal protective equipment
- and winter clothing
- Winter clothing, footwear, bedding and heaters and the components and fabrics
- required to manufacture these
- Children's clothing and fabrics and components required to manufacture these.
- Stationery and educational books
- Personal ICT equipment including computers, mobile telephones and other home
- office equipment

***This is a summary of permitted sectors.**

Workplace plan & Small business

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Developing a workplace plan

A workplace plan will help you keep your staff safe and business open.

Key rules from the Department of Employment and Labour include:

- Employees must return to work in a phased manner, e.g., only a percentage of staff on the premises
- The workplace must be rearranged for social distancing. Do you need to erect physical barriers?
- Staff must be screened for symptoms
- Hand sanitizer with at least 70% alcohol must be provided.

Here is the full **Act**

Workplace plan for smaller businesses

There are different regulations for SMEs with less than 10 employees. Overall, these are less stringent than the rules for larger businesses.

These include:

- Ensure that employees are at least one and half metres apart or place barriers between staff
- Provide cloth masks or make sure employees wear any type of cloth to cover their mouth and nose at work
- Provide employees with hand sanitizers, soap and clean water to wash their hands
- Provide employees with disinfectants to clean their workstations

Contact the COVID-19 hotline: **0800 02 9999** if an employee gets sick

Key COVID-19 resources for SMEs

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- National Employers Association of SA's **lockdown return to work toolkit**
- 10x Entrepreneur **COVID-19 toolkit**
- National Small Business Chamber **COVID-19 relief centre**
- Lulalend's **COVID-19 SME relief options guide**

